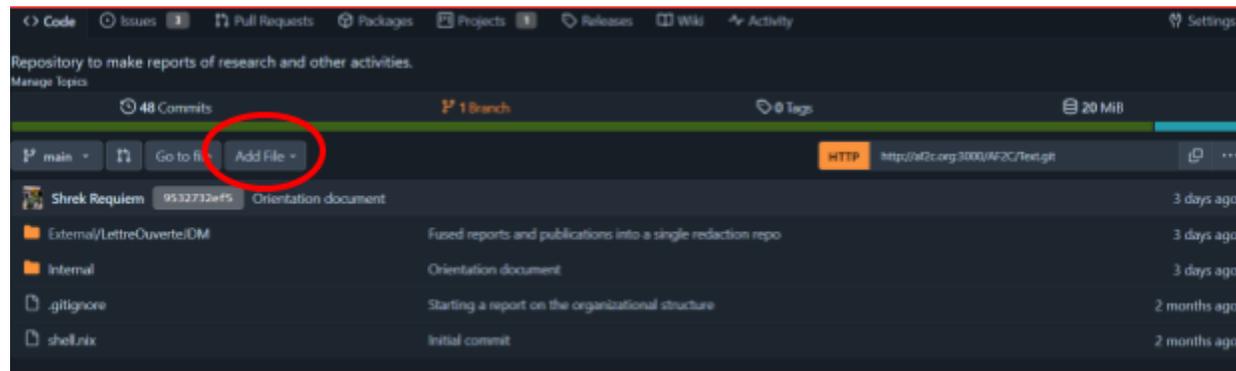
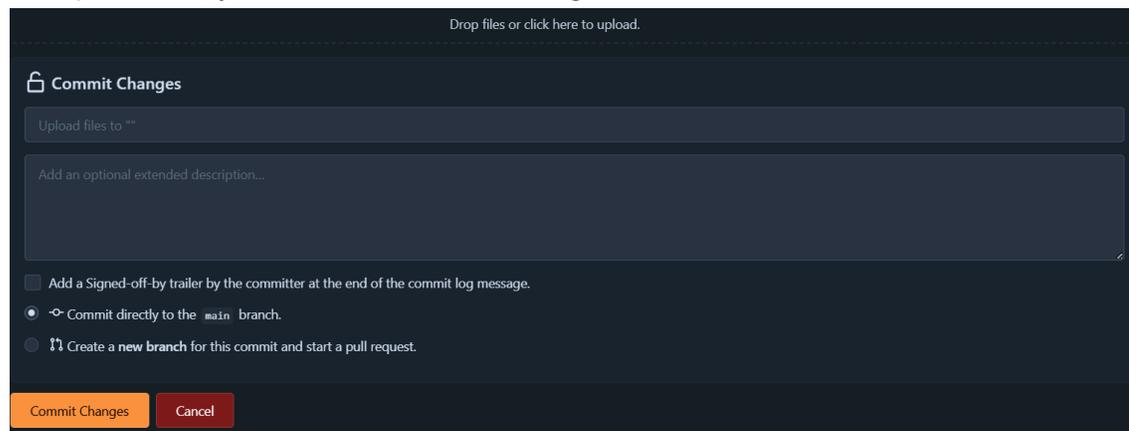


1. Create an account on ForgeJo
2. Click on this link <http://server.af2c.org:3000/>
3. Click on the Explore tab. After finding the ForgeJo logo on the top left corner, it is the fourth tab to the right. Look around to see what documents already exist
4. Share username with pre-established member so you can add and edit documents
5. Once pre-established member has shared access with you, you can now add documents
 - a. Each one of the book icons you will see is called a repository. If you want to create a new one for new content, find the + sign in the top right corner and click it, then click create new repository
6. Click on a repository you are interested in contributing to, and click down until you reach the folder level at which you want to add your file
7. Click the Add File dropdown icon



- a.
8. Click either New File or Upload File
 - a. If you click New File, you will be prompted with a coding terminal where you can start typing
 - b. If you click Upload File, you should see the following:



- i.
- ii. Drop the file or click the prompted area to choose which files to upload
- iii. Unless otherwise directed, select Commit directly to the main branch
- iv. Click Commit Changes
9. Congratulations! You have successfully created a new file on ForgeJo